

Rachel West, D.O  
1454 Cloverfield Blvd. Suite 200, Santa Monica, ca 90404  
310-450-8959 phone 310-450-8342 fax  
[info@drrachelwest.com](mailto:info@drrachelwest.com)

**NEW PATIENT INFORMATION FOR MEDICAL RECORDS**

*\*ALL INFORMATION IS REQUIRED*

NAME: \_\_\_\_\_ DOB: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

SEX: \_\_\_\_\_ M \_\_\_\_\_ F SOCIAL SECURITY #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ PRIMARY LANGUAGE: \_\_\_\_\_

RACE: \_\_\_\_\_ AMERICAN INDIAN \_\_\_\_\_ ASIAN \_\_\_\_\_ BLACK/AFRICAN AMERICAN \_\_\_\_\_ DECLINED \_\_\_\_\_ NAT. HAWAIIAN/PACIFIC  
ISLANDER \_\_\_\_\_ UNKNOWN \_\_\_\_\_ WHITE \_\_\_\_\_ OTHER

DOES THE PATIENT SMOKE? \_\_\_\_\_ YES \_\_\_\_\_ NO DOES THE PATIENT DRINK ALCOHOL? \_\_\_\_\_ YES \_\_\_\_\_ NO

RESPONSIBLE FOR PATIENT: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ SS#: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CELL #: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ HOME #: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ WORK #: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Please indicate which, if any, number is "okay" to leave confidential information:  C  H  W

EMAIL: \_\_\_\_\_ PREFERRED COMMUNICATION: \_\_\_\_\_

PHARMACY CONTACT INFO: \_\_\_\_\_

WHO MAY WE THANK FOR YOUR REFERRAL? \_\_\_\_\_

**PRIMARY INSURANCE:**  
INSURANCE NAME: \_\_\_\_\_  
INSURANCE ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
INSURANCE TELEPHONE NUMBER: \_\_\_\_\_  
SUBSCRIBER ID # \_\_\_\_\_  
GROUP # \_\_\_\_\_  
POLICY HOLDER: \_\_\_\_\_  
DOB: \_\_\_\_\_ SOCIAL SECURITY#: \_\_\_\_\_

**SECONDARY INSURANCE:**  
INSURANCE NAME: \_\_\_\_\_  
INSURANCE NAME: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
INSURANCE TELEPHONE NUMBER: \_\_\_\_\_  
SUBSCRIBER ID # \_\_\_\_\_  
GROUP # \_\_\_\_\_  
POLICY HOLDER: \_\_\_\_\_  
DOB: \_\_\_\_\_ SOCIAL SECURITY#: \_\_\_\_\_

**EMERGENCY CONTACTS:**  
NAME: \_\_\_\_\_ CONTACT #: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_  
NAME: \_\_\_\_\_ CONTACT #: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

**Credit / debit card information is required for cancellation purposes, phone consultations, shipping & handling of orders and outstanding balances in account.**

CARD TYPE: \_\_\_\_\_ VISA \_\_\_\_\_ MASTERCARD \_\_\_\_\_ AMERICAN EXPRESS \_\_\_\_\_ DISCOVER  
CARD HOLDER NAME: \_\_\_\_\_ RELATIONSHIP TO PATIENT: \_\_\_\_\_  
CARD NUMBER: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ SECURITY CODE: \_\_\_\_\_

**I certify to my best of my knowledge the above information is correct. I hereby consent to Medical and Osteopathic Treatment by Rachel West, DO and office staff.**  
**There is a 48 hour cancellation policy. Appointments not cancelled within 48 hours or no-shows to their scheduled appointment will incur a \$100 charge on their credit/ debit card.**

SIGNATURE OF PATIENT OR LEGAL GUARDIAN: \_\_\_\_\_